



ASPEN RECREATION CENTER

ARC Advisory Committee Meeting

September 3rd, 2019

2:30pm to 4:30pm

I. Call to order

- a. **Committee Members:** Karen Dillon, Sue Smedsted, Steven Buettow, Kelly Boggs, Bob Boden, Scott Writer, Gordan Gerson, Sam Loures
- b. **Staff:** Cory Vander Veen, Desiree Whitehead, Susan Arenella
- c. **Committee member comments:** Gordon announced that he will be retiring from the committee as the SPARC representative for Aquatics. We appreciate all his dedication and time over the 12 year. We can't thank him enough for everything he has done.
- d. **Public Comments:** None
- e. **Staff Comments:** Susan: went over the sweet 16 founder breakfast and day of celebration at the ARC on September 29th.

II. Approval of Past Minutes: Approval was made through emails 9/5/2019

III. Discussion Items:

- a. Open positions- Cory described where staff are in the process of finding an Ice operation manager. Cory invited committee members to attend the meet and greet. Cory also described the department is interviewing this week for an Aquatics Recreation Supervisor position.
- b. Fall events- Desiree described the new Maroon Creek corridor community calendar for community member to see all events occurring throughout the corridor. This is on our aspenrecreation.com for all information.
- c. ARC Projects for 2019
 - i. Fitness equipment time line – staff will be installing the new equipment the week of cleaning week.
 1. Customer complaints- have received feedback of weight room needing few more dumb bells and weight bars. Cory explained that Desiree is the lead for Fitness/ classes at all facilities. This will be solved with the new equipment coming.
- d. Cleaning week- Susan and Cory described the multiple projects and schedule for the cleaning week. This year the Department will pilot



having the weight/ cardio rooms open for major of the cleaning week. New plumbing is being replaced in both Aquatic lockers room. The Lewis ice arena roof will be repair over the week of cleaning week. The committee discussed for City staff to speak with City Attorney and Asset Department about the issues at ARC related to the major building repairs occurring and see if a conversation with SHAW is warranted.

IV. Updates and Progress Reports:

- a. Financial report on revenues and expenses- Cory went through the revenues to date and where staff are at in the 2020 budget process. Please see week 37 for revenue and expense details.

- V. Action Items:** Scott motioned and Karen 2nd and all in favor of: The committee approved for Kelly Boggs to fill the role of the Aquatics representation position, for Sam Loures to fill the at-large position, and for City staff to advertise and open up the City Council elected alternate position.

VI. Next Regular meeting date and time

- a. October 1st 2:30pm to 4:30pm at ARC