



ASPEN RECREATION CENTER

ARC Advisory Committee Meeting Minutes

September 4th, 2018

2:30pm to 4:30pm

I. Call to order

2:35pm by Scott

Board Members: Scott Writer, Gordon Gerson, Sue Smedstad, Steve Buettow, Sam Louras and Kelly Boggs

Staff: Erin Hutchings, Cory Vander Veen, Susan Arenella, and Dominic Lanese

Committee member comments: None

Public Comments: Mindy Brown for Pickle Ball: added discussion item.

Staff Comments: None

II. Approval of Past Minutes: Sue motioned and Sam 2nd all were in favor.

III. Discussion Items:

- **Ice Allocation Policy discussion with updated terminology**
 1. Ice Allocation Policy to be approved at the October Meeting.
- **Pickle Ball:**
 1. Mindy Brown expressed concern on the season pass for pickle ball. She felt that the season pass should cover the entire season just like the golf passes do. The end of the season date was not clear. Why are there now \$5.00 charges?
 2. Committee felt we need to work on solutions for next year in managing pickle ball. Make sure dates of membership are clear and consider running membership to October 1st as September is still an active month. Mindy stated if the membership cost a little more for the length of the season would be ok. In the mean time staff will post the rules of play on the courts and make the courts free for users on a first come first serve basis.
 3. Staff did to a workbook for cost analysis that included pay through September 1st.



IV. Updates and Progress Reports:

- **Novak Group and Organization assessment of Parks and Recreation Department**
 - i. The Parks and Recreation team are commencing an organizational analysis on Wednesday. This process is directed by the City Manager's office. The goal is to look over operations and staff and determine what opportunities there are for changes or improvement.
- **ARC fall closure**
 - i. Due to the Stage II water restrictions the ARC is not draining the pools. The Annual Doggie Day splash will be a different event held in the yard for the pools.
 - ii. The primary project for the closure is the replacement of the boilers. This is a big project that requires full attention of the engineer team.

V. Action Items:

- **Field Allocation Policy**
 - i. Sue Moved and Kelly 2nd the adoption of the field allocation policy. The redrafted policy sets clear guidelines for field allocation priority and usage.
- **Grant Policy:**
 - The Grant policy recommendation from the committee would be as you go through the budget process determine percentage of revenue that can be given in in-kind grant dollars. Grant increases should follow the CPI index.

VI. Next Regular meeting date and time

1. Date October 2nd 2:30pm to 4:30pm at ARC